

 <div style="text-align: center;"> DIVISION OF ADULT INSTITUTIONS POLICY AND PROCEDURES </div>	DAI Policy #: 410.50.06	Page 1 of 3
	Original Effective Date: 01/24/22	New Effective Date: 01/24/22
	Supersedes: N/A	Dated: N/A
	Administrator's Approval: Sarah Cooper, Administrator-Cooper, Sarah E (COOPESE) 1/12/2022 12:25:48 PM	
Required Posting or Restricted: <input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 410 Prison Rape Elimination Act		
Subject: Coordinated Response Plan		

POLICY

The Division of Adult Institutions shall ensure facilities develop and maintain a written plan to coordinate actions taken in response to an incident of sexual abuse.

REFERENCES

34 U.S.C. §30301. Prison Rape Elimination Act of 2003.

28 C.F.R § Part 115, *et seq.* National Standards to Prevent, Detect and Respond to Prison Rape

Executive Directive 72 – Sexual Abuse and Sexual Harassment in Confinement (PREA)

DEFINITIONS, ACRONYMS AND FORMS

PREA - Prison Rape Elimination Act

PREA Compliance Manager (PCM) - A designated facility-based employee who has the authority to coordinate the facility's efforts to comply with PREA standards.

Sexual Abuse – Reference Executive Directive 72 for complete definition.

PROCEDURE

I. General Guidelines

- A. On a yearly basis, or more frequently if needed, facilities shall review and update a response plan to coordinate actions taken following an incident of sexual abuse.
 1. Facilities shall use the template provided by the PREA Office as the basis for the plan.
 2. The PCM shall be responsible for creating and maintaining an updated plan.
- B. The PCM, in collaboration with the Warden/designee, shall determine whether there are any facility specific responses that staff should take in addition to what is described in the template.
- C. The plan shall detail a response, at a minimum, for the following staff members:
 1. Staff first responders.
 2. Medical and mental health staff.
 3. Investigators.
 4. Facility leadership.

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- D. Facilities shall maintain a copy of the completed plan (e.g. printed or electronic) in a location that is accessible to all shift supervisors.

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date:	DAI Policy Number: 410.50.06	Page 3 of 3
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 410 Prison Rape Elimination Act		
Subject: Coordinated Response Plan		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden's/Center Superintendent's Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

I.

A.

B.

1.

2.

a.

b.

c.

3.

C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other